

Ashworth, Matthew

From: Kathy Jackson [REDACTED]
Sent: Tuesday, 29 July 2014 1:08 PM
To: Ashworth, Matthew
Subject: Fwd: June 2003 - agenda
Attachments: 201407281412.pdf

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From: **Jenny Dunlop** <Jenny.Dunlop@monashhealth.org>
Date: 28 July 2014 13:25
Subject: June 2003 - agenda
To: Kathy Jackson - gmail <[REDACTED]>

AHPA June 2003 agenda with reference to an account opened with Members Equity and \$100,000
visited

FYI

Jenny Dunlop
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-----Original Message-----

From: ricoh@southernhealth.org.au [mailto:ricoh@southernhealth.org.au]
Sent: Monday, 28 July 2014 2:13 PM
To: Jenny Dunlop
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AUSTRALIAN HEALTH PROFESSIONALS ASSOCIATION (H.S.U.A Vic No.3)

BRANCH COMMITTEE OF MANAGEMENT MEETING

AGENDA

Wednesday 25 June 2003 4.00pm

VENUE: Level 2, 102 Victoria Street, Carlton South

1. Apologies
2. Minutes of Previous meeting
3. Secretary's Report
4. Finance Report
5. General Business

NOTES TO ACCOMPANY PROFIT & LOSS REPORT MAY 2003

This report is an accrual profit and loss report. Therefore some of the income and expenses are still to be received and paid respectively:

- Income: Invoices to other branches (mostly legal fees), still outstanding \$40,543
- Expenses: Superannuation and various taxes for May, and some of the above legal fees still to be paid.

Banks Fees: this includes the 2.24% merchant fee charged on members fees that are paid with credit cards.

Rent includes advance payments to March 2004.

Cash in bank end of May 2003	\$ 465,117
Cash in bank end of May 2002	\$ 372,247

We have opened another cash management account with "Members Equity" which offers a better interest rate than CBA. \$100,000 has been placed in this new account during June.

Generally increase in income is due to higher membership numbers, and increased membership fees effective as of January 2003.

Australian Health Professionals Assoc

Profit & Loss [Last Year Analysis]

July 2002 through May 2003

	This Year	Last Year	\$ Difference	% Difference
Income				
Membership Fees - Cheq/Card	\$596,253.32	\$518,227.93	\$78,025.39	15%
Member Payroll Deductions	\$23,300.19	\$26,202.64	(\$2,902.45)	-11%
Membership Fees - Direct Debit	\$317,869.64	\$295,727.50	\$22,142.14	7%
Invoiced to Other Branches	\$44,890.30	\$6,397.51	\$38,492.79	602%
Directors Fees	\$14,500.00	\$6,000.00	\$8,500.00	142%
Total Income	\$996,813.45	\$852,555.58	\$144,257.87	17%
Expenses				
Affiliation Fees	\$62,502.89	\$63,976.59	(\$1,473.70)	-2%
Administration/Book Keeping	\$11,287.57	\$11,583.32	(\$295.75)	-3%
Accommodation & Travel	\$16,644.60	\$10,686.94	\$5,957.66	56%
Car Parking - FBT	\$7,119.09	\$9,608.18	(\$2,489.09)	-26%
Accom/Travel International	\$0.00	\$10,853.19	(\$10,853.19)	-100%
Audit Fees	\$2,300.00	\$200.00	\$2,100.00	1050%
Bank / Govt Charges/Merchant Fees	\$14,168.29	\$11,834.06	\$2,334.23	20%
Campaign - general expenses	\$318.55	\$1,977.15	(\$1,658.60)	-84%
Communication Expenses	\$2,222.44	\$7,260.43	(\$5,037.99)	-69%
Computer Upgrade/Software	\$494.00	\$1,599.91	(\$1,105.91)	-69%
Cleaning & Maintenance	\$90.00	\$110.00	(\$20.00)	-18%
IT Management	\$6,403.45	\$12,732.36	(\$6,328.91)	-50%
Conference Expenses	\$450.00	\$0.00	\$450.00	NA
Deliveries	\$957.00	\$588.70	\$368.30	63%
Donations	\$818.18	\$175.46	\$642.72	366%
Donations to Political Party	\$5,454.54	\$1,020.00	\$4,434.54	435%
Equipment Rental Expense	\$218.00	\$250.00	(\$32.00)	-13%
Entertainment	\$7,753.35	\$5,861.96	\$1,891.39	32%
Fringe Benefits Tax	\$33,750.00	\$21,475.00	\$12,275.00	57%
General	\$5,450.81	\$1,813.91	\$3,636.90	201%
Insurance	\$5,689.28	\$13,008.27	(\$7,318.99)	-56%
Lease Gereral	\$1,744.00	\$2,398.00	(\$654.00)	-27%
Legal	\$67,116.58	\$44,235.38	\$22,881.20	52%
Mailout Handling	\$1,736.86	\$1,841.80	(\$104.94)	-6%
Meeting Expenses	\$3,873.07	\$1,960.53	\$1,712.54	87%
Employment Expenses				
Staff Amenities	\$1,671.02	\$1,598.71	\$72.31	5%
Super - HESTA 8% SGC	\$25,572.83	\$21,764.21	\$3,808.62	17%
Super - Employer 7%	\$5,338.90	\$5,504.79	(\$165.89)	-3%
Salaries	\$300,960.91	\$315,089.80	(\$14,128.89)	-4%
Workers' Compensation	\$5,298.53	\$4,564.54	\$733.99	16%
Payroll Tax	\$16,859.85	\$14,826.72	\$2,033.13	14%
Travel Allowance	\$4,862.83	\$7,502.20	(\$2,639.37)	-35%
Casual Wages	\$0.00	\$1,500.00	(\$1,500.00)	-100%
Staff Benefits	\$6,031.00	\$14,474.50	(\$8,443.50)	-58%
Staff Training/Education	\$3,427.27	\$2,355.00	\$1,072.27	46%
Total Employment Expenses	\$370,023.14	\$389,180.47	(\$19,157.33)	-5%

	This Year	Last Year	\$ Difference	% Difference
Postage & Shipping	\$12,974.21	\$12,953.59	\$20.62	0%
Printing & Stationery	\$33,391.87	\$42,793.75	(\$9,401.88)	-22%
P I Prelims	\$50,306.12	\$51,520.03	(\$1,213.91)	-2%
Publications/Subscriptions	\$6,371.12	\$5,383.90	\$987.22	18%
Rent	\$36,393.57	\$22,136.34	\$14,257.23	64%
Repairs/Replacements	\$1,738.18	\$1,552.89	\$185.29	12%
Office Improvements	\$10,225.64	\$0.00	\$10,225.64	NA
Telephone	\$18,118.97	\$21,746.15	(\$3,627.18)	-17%
Vehicles & Maintenance	\$15,380.57	\$8,587.61	\$6,792.96	79%
Vehicle Hire Purchase Expenses	\$1,692.70	\$2,144.10	(\$451.40)	-21%
Total Expenses	<u>\$814,978.64</u>	<u>\$795,049.97</u>	\$19,928.67	3%
Operating Profit	\$181,834.81	\$57,505.61	\$124,329.20	216%
Other Income				
Interest Income	\$12,286.59	\$8,568.03	\$3,718.56	43%
Total Other Income	\$12,286.59	\$8,568.03	\$3,718.56	43%
Net Surplus / (Deficit)	<u>\$194,121.40</u>	<u>\$66,073.64</u>	\$128,047.76	194%